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Integrated Security

Manage Access to Help Protect Against Crime:

# Your Guide to Access Control

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Protecting Your Business
in the Modern, Mobile World

The security practices of the past are no longer enough to protect modern businesses. There was a time when typically only large businesses created security policies around visitor management, but now that practice is widely considered essential to businesses of all sizes. To help protect your business from today's increased threats, you need a security solution that works the way you work: It has to be timely, mobile and reliable.

Did You Know?

- Though residences remain particularly vulnerable to property crime, businesses still account for one in four burglaries.[1]

- Employee theft is on the rise, accounting for $50 billion in annual losses to U.S. businesses.[2]
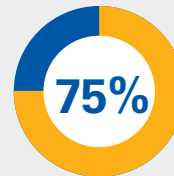
75% In fact, 75 percent of employees have stolen at least once from an employer.[3]

With employees and customers coming and going – not to mention delivery and cleaning services – businesses are vulnerable all hours of the day. An integrated access control solution can help safeguard your business against the threat of crime.

Who Needs **Access?**

Regulating and tracking access on a daily basis can help improve security to your business. With access control, you can quickly and easily allow or restrict access to members of staff, IT, cleaning crew and visitors.

Access Checklist

With access control, you can monitor your facility day and night from anywhere. Make a list of the people who need access permission so you can determine the solution that's right for you.

☐ **Management**

☐ **Staff**

☐ **IT**

☐ **Cleaning crew**

☐ **Delivery service**

☐ **Visitors**

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Protecting Your Business in the Modern, Mobile World

Who Needs Access?

Assess Your Unique Needs

What to Look for in an Access Control Solution

Do You Need Visitor Management?

Is a Cloud-Based Solution Right for You?

Access Control vs. Door Control

Design Deep to Stay Better Protected

How to Choose a Reliable Security Provider

Assess Your
Unique Needs

The first step to designing an access control solution that fits your business is to ask yourself a series of questions. First, determine who needs access to your facility.

- Do you need to receive **after-hours deliveries** or allow access to a regularly scheduled cleaning or maintenance crew?

- Will you want to grant **temporary access** to visitors?

- Are you concerned about preventing **employee theft**?

Next, consider the areas you need to secure.

- Do you want to monitor **multiple locations** with one application?

- Are there **high-risk areas** at your facilities, such as offices or stockrooms, that need to stay secure behind an armed perimeter, even when other areas are temporarily disarmed for visitors?

What to Look for in an
Access Control Solution

Knowing your specific priorities is vital to choosing the access control solution that is right for you, but every business should look for the following features when choosing an access control provider:

☐ **Ease of Use**
Capabilities alone are nothing but potential; when a solution is easy to use, those capabilities are put in motion.

☐ **Serviceability**
You rely on your security, so it's important to choose a provider with a proven reputation and the ability to reliably and knowledgeably service your products.

☐ **Flexibility**
Your business is growing and technology is changing. The right solution must have the ability to grow with your business and adapt to new technologies.

☐ **Mobile Integration**
Today's business leaders are no longer virtually strapped to a desk or chained to a computer. Look for a security solution you can use across mobile platforms and integrate with any other technology you already have.

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Do You Need
Visitor
Management?

In addition to granting authorized access to staff, many businesses need a secure way to permit temporary access to a certain area for a short period of time.

If you receive unattended deliveries or need to schedule unsupervised repairs or other visits, a visitor management solution can help. You can create a temporary access badge for a visitor or simply disarm your system for a specific time, to receive an unattended delivery, for example.

- Visitor management runs an **automatic background check** when you initially request a temporary access badge for a visitor.
- **Unattended deliveries** can be scheduled, canceled and rescheduled quickly and easily, even without advance notice.
- With the **bypass zones** feature, you can deactivate the alarm only in one specific area while maintaining an armed perimeter around any high-risk areas for added security.

Is a Cloud-Based Solution **Right for You?**

When choosing an access control solution, you'll need to decide whether to use a "hosted," cloud-based solution that's managed for you or a tailored solution you manage manually.

	Hosted Solution	Manually Managed Solution
Technolgy Upgrades	**Automatic** Everything is managed for you and stored in the cloud, saving you time.	**Manual** You must set aside time to update your system manually.
Backup Plan	**Very reliable** A hosted solution is also more robust and reliable because of the various ways in which your security system is backed up.	**Reliable** Your system's backup plan isn't as layered or robust.
Customizability	**Partially customizable** You can choose from a selection of options, but are somewhat limited by the capabilities of the host.	**Fully customizable** The advantage of traditional access control is that it's fully customizable.

Access Control vs. Door Control

To properly secure your business, it's crucial to understand the available options and determine which solutions fit your unique needs. When it comes to controlling access, it's important to draw a distinction between solutions that offer complete access control and those that provide door control, which is essentially a replacement for traditional lock-and-key security.

	Access Control	Door Control
Secured Perimeter	✓	✓
Advanced Reporting	✓	X
Badge Management	✓	X

Design Deep to
Stay Better Protected

In-depth security design is the best way to help ensure the safety of your business. By layering solutions such as access control, intrusion detection and video surveillance, you'll help safeguard your business against system failure.

Each system backs up the others so that, no matter where the failure occurs, your business remains protected. For example, if your access control system fails, your intrusion detection and video surveillance solutions continue to help ensure the safety of your business until the failing system is rebooted or serviced.
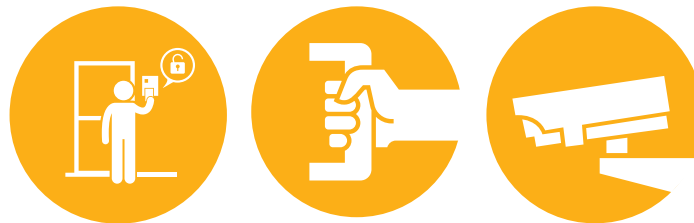
How to Choose a Reliable Security Provider

When it comes to securing your business, it's important to find a provider you can trust.

Tyco Integrated Security has the knowledge and expertise to give you the support you need – with 24/7 professional monitoring and a local sales and service team that can address your unique security requirements and ensure your business complies with local regulations and laws. With more than 140 years of experience safeguarding businesses like yours, Tyco Integrated Security brings the knowledge and the tools you need to protect your success.

Call **1.800.2.Tyco.IS** (**1.800.289.2647**) for more information or visit us at **www.tycois.com**.

Sources

[1]FBI Crime Report, Burglary, https://www.fbi.gov/about-us/cjis/ucr/crime-in-the-u.s/2010/crime-in-the-u.s.-2010/property-crime/burglarymain (accessed November 25, 2015).

[2]Statistic Brain Research Institute, Employee Theft Statistics, http://www.statisticbrain.com/employee-theft-statistics (accessed November 25, 2015).

[3]Ibid.

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